

Corporation of the Township of Chisholm

Municipal Office/Council Chambers: 2847 Chiswick Line, Powassan, Ont. P0H 1Z0
Phone (705)724-3526 - Fax (705)724-5099 info@chisholm.ca

MINUTES COUNCIL MEETING TUESDAY, JANUARY 14, 2025 7:00 PM

1. CALL TO ORDER & ACKNOWLEDGE FIRST NATIONS PEOPLES AND LAND

“We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings.”

The meeting was called to order by Mayor Gail Degagne, in Council Chambers at 7:03 p.m., with Councillors, Bernadette Kerr, Claire Riley, Nunzio Scarfone, and Paul Sharp. Staff members present were CAO Jenny Leblond and OS Shawn Hughes. There were 3 people in attendance in person and 2 online.

2. NOTIFICATION OF PECUNIARY INTEREST

3. ADOPTION OF AGENDA

Resolution 2025-01 Claire Riley and Bernadette Kerr: Be it resolved that the Agenda for this meeting be adopted as printed. **‘Carried’**

4. ADOPTION OF MINUTES – December 10, 2024 Regular Council Meeting and December 20, 2024 Special Council Meeting Minutes.

Resolution 2025-02 Paul Sharp and Nunzio Scarfone: Be it resolved that the Minutes of the December 10, 2024 Regular Council Meeting and December 20, 2024 Special Council meeting Minutes, be adopted as printed and circulated. **‘Carried’**

5. APPROVAL OF ACCOUNTS – December 2024

Resolution 2025-03 Bernadette Kerr and Claire Riley: Be it resolved that the Administration, Fire Department, Council, By-Law Enforcement Officer and Public Works payroll accounts in the amount of \$35,148.40 and general accounts totaling \$169,695.14 for the month of December 2024 be accepted as presented. **‘Carried’**

6. PRESENTATION AND DELEGATIONS

a) Powassan and District Union Public Library 2025 Budget – Marie Rosset, Debbie Piper and Laurie Forth (Encl.)

Resolution 2025-04 Nunzio Scarfone and Paul Sharp: Be it resolved that the Council of the Corporation of the Township of Chisholm receives the presentation from the Powassan and District Union Public Library regarding the 2025 Budget. **‘Carried’**

7. OPEN FORUM

8. MAYOR STAFF COMMITTEE AND GOVERNMENT REPORTS

(a) Mayor and Council Reports

- Mayor – General Update
- (b) Staff Reports
 - Tax Arrears Report (Encl.)
 - 2024 Building Permit Report (Encl.)
- (c) Committee Reports
 - Minutes, Boxwell Cemetery Committee, December 11, 2024 (Encl.)
 - Minutes, Recreation Committee, November 6, 2024 (Encl.)
 - Minutes, Golden Sunshine, November 19, 2024 (Encl.)
 - Minutes, Powassan Library, November 18, 2024 (Encl.)
 - Minutes, Lake Nosbonsing OPP Detachment Board, December 16, 2024 (Encl.)
 - Minutes, Cassellholme Board of Management, October 24, 2024 (Encl.)
 - Minutes, Cassellholme Board of Management, November 28, 2024 (Encl.)
- (d) Correspondence
 - AMO Policy Update – December 12, 2024 (Encl.)
 - AMO Policy Update – December 16, 2024 (Encl.)
 - AMO Watchfile, December 12, 2024 (Encl.)
 - AMO Watchfile, December 19, 2024 (Encl.)
 - Emergency Management Ontario, Amendments to the Emergency Management and Civil Protection Act (Enc.)

Resolution 2025-05 Claire Riley and Bernadette Kerr: Be it resolved that the Mayor, Staff, Committee and Correspondence reports be accepted as presented. **‘Carried’**

9. REVIEW BUDGET REPORT – Printed January 9, 2025

Resolution 2025-06 Paul Sharp and Bernadette Kerr: Be it resolved that the Budget Report printed January 9, 2025, be accepted as presented. **‘Carried’**

10. PUBLIC WORKS REPORTS

- (a) Memo to Council from OS Shawn Hughes Re: Activity Report (Encl.)

Resolution 2025-07 Nunzio Scarfone and Claire Riley: Be it resolved that Council accept the December 5, 2024 to January 10, 2025 Activity Report from Operations Superintendent Shawn Hughes. **‘Carried’**

11. NEW BUSINESS

- (a) By-law 2025-01, Being a by-law to borrow (Encl.)

Resolution 2025-08 Claire Riley and Paul Sharp: Be it resolved that By-Law 2025-01 whereas the Council of the Corporation of the Township of Chisholm deems it necessary to borrow the sum of FIVE HUNDRED THOUSAND DOLLARS to meet, until the taxes are collected and other revenues are received, current expenditures of the Corporation for the year, be read a first, second, and third time, and passed this 14th day of January 2025. **‘Carried’**

- (b) By-law 2025-02, Being a by-law for interim tax levy 2025 (Encl.)

Resolution 2025-09 Bernadette Kerr and Paul Sharp: Be it resolved that By-law 2025-02 being a By-law to provide an Interim Tax Levy and the Payment of Interim Taxes for the year 2025, be read a first, second and third time and be passed this 14th day of January, 2025. **‘Carried’**

- (c) By-law 2025-03, Being a by-law to appoint a CAO Clerk-Treasurer (Encl.)

Resolution 2025-10 Paul Sharp and Nunzio Scarfone: Be it resolved that By-law 2025-03 being a by-law to appoint a CAO Clerk-Treasurer, be read a first, second, and third time and be passed this 14th day of January 2025. **‘Carried’**

- (d) By-law 2025-04, Being a by-law to amend by-law 2022-21 Procurement Policies and Procedures (Encl.)

Resolution 2025-11 Claire Riley and Nunzio Scarfone: Be it resolved that By-law 2025-04, being a by-law to amend by-law 2022-21 Procurement Policies and Procedures, be read a first, second, and third time and passed this 14th day of January 2025. **‘Carried’**

- (e) By-law 2025-05, Being a by-law to execute an agreement for the FireSmart Program (Encl.)

Resolution 2025-12 Bernadette Kerr and Paul Sharp: Be it resolved that By-law 2025-05, being a by-law authorize the Mayor and CAO Clerk-Treasurer to execute an Ontario Transfer Payments agreement for the Ontario FireSmart Communities Program, be read a first, second, and third time, and passed this 14th day of January, 2025. **‘Carried’**

- (f) By-law 2025-06, Being a by-law to execute an agreement for the Fire Protection Grant (Encl.)

Resolution 2025-13 Claire Riley and Nunzio Scarfone: Be it resolved that by-law 2025-06, being a by-law to authorize the Mayor and CAO Clerk-Treasurer to execute an Ontario Transfer Payment Agreement under the Fire Protection Grant, be read a first, second, and third time, and passed this 14th, day of January 2025. **‘Carried’**

- (g) Resolution to approve supplemental to the Asset Management Plan (Encl.)

Resolution 2025-14 Paul Sharp and Bernadette Kerr: Be it resolved that the Council of the Corporation of the Township of Chisholm approves the supplemental to the Asset Management Plan 2014 and directs staff to publish on the township website and send a copy to the Ministry of Infrastructure for compliance with O.Reg. 588/17. **‘Carried’**

- (h) Resolution to participate in Household Hazardous Waste Program (Encl.)

Resolution 2025-15 Claire Riley and Nunzio Scarfone: Be it resolved that the Council of the Corporation of the Township of Chisholm agrees to participate in the City of North Bay’s Household Hazardous Waste Program for 2025. **‘Carried’**

- (i) Memo to Council Re: CGIS Chief Building Official Package (Encl.)

Resolution 2025-16 Paul Sharp and Bernadette Kerr: Be it resolved that the Council of the Township of Chisholm agrees to add the CBO Package onto CGIS and that it be included in the 2025 Budget. **‘Carried’**

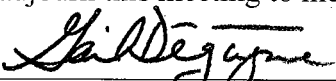
- (j) Recommendation from the Recreation Committee Re: Out-door ice rink (Encl.)

Resolution 2025-17 Nunzio Scarfone and Paul Sharp: Be it resolved that the Council of the Township of Chisholm approves the recommendation from the Recreation Committee to prepare and operate an out-door rink, and directs staff to ensure all the recommendations from the insurance are completed. **‘Carried’**

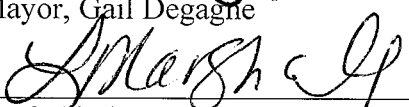
- (k) Recommendation from the Recreation Committee Re: OTF Grant (Encl.)
Resolution 2025-18 Paul Sharp and Nunzio Scarfone: Be it resolved that the Council of the Township of Chisholm approves the recommendation from the Recreation Committee to apply for the Ontario Trillium Fund Capital Grant for improvements at the tennis court, resurfacing and fixing problem areas, and painting on pickleball lines. **‘Carried’**
- (l) Discussion to pick next finance committee meeting dates.
Resolution 2025-19 Claire Riley and Paul Sharp: Be it resolved that the Council Chooses the following dates for the next Finance meeting: February 19, 2025, March 19, 2025, and April 16, 2025. **‘Carried’**
- (m) Resolution to Proclaim January as Alzheimer’s Awareness Month (Encl.)
Resolution 2025-20 Paul Sharp and Bernadette Kerr: Be it resolved that the Council of the Corporation of the Township of Chisholm hereby proclaim January 2025 to be Alzheimer’s Awareness Month to help raise awareness of Alzheimer disease. **‘Carried’**
- (n) Resolution support from FONOM, Re: Financial Sustainability in Child Welfare (Encl.)
Resolution 2025-21 Paul Sharp and Bernadette Kerr: Be it resolved that the Council of the Corporation of the Township of Chisholm supports a resolution from the Federation of Northern Ontario Municipalities (FONOM), calling on the Provincial Government to immediately address the funding shortfall in child welfare by providing emergency stabilization funding to Children’s Aid Societies, and requests the Ministry of Children, Community and Social Services undertake a province wide service review. And further that this resolution be sent to the Honourable Michael Parsa, Minister of Children, Community and Social Services, The Ontario Association of Children’s Aid Societies, Association of Native Child and Family Services Agencies of Ontario, the Association of Municipalities of Ontario, Rural Ontario Municipal Association, and MPP Vic Fedeli. **‘Carried’**

12. ADJOURNMENT

- (a) By-law 2025-07 being a By-law to confirm the proceedings of the Council meeting
Resolution 2025-22 Bernadette Kerr and Claire Riley: Be it resolved that by-law 2025-07, being a by-law to confirm the proceedings of Council at the January 14, 2025, Council meeting, be read a first, second, and third time and passed this January 14, 2025. **‘Carried’**
- (b) Resolution re: Adjournment.
Resolution 2025-23 Nunzio Scarfone and Claire Riley: Be it resolved that the Council now adjourn this meeting to meet again on January 28, 2025. **‘Carried’**



 Mayor, Gail Degagne



 CAO Clerk Treasurer, Lesley Marshall